



September 15, 2021

Dear Cross Country Coach,

This letter, travel maps, course maps, forms and other information are available on our website:

**All references to “our website” refer to this link.**

<http://www.swotfo.com/Troy/pages/dist.html>

**Immediately:** To avoid a penalty, if your school will not have entries in the girls or boys races, you must contact the O.H.S.A.A. office in Columbus and inform them immediately.

**Date and Location:** This year’s Boys and Girls District Cross Country Meet will be held on Saturday, October 23, 2021 at the Elvin R. King Cross Country Course on the campus of Cedarville University.

**National Testing Dates:** ACT test dates: Sept. 11 and Oct 23. SAT will be October 2 and November 6.

**Team Camps:** There is an area between the team parking area and the start line designated for camps. Only this area should be used.

**State Eligibility:** It is not necessary to send an eligibility list. It should be on file at your school.

**Conduct Code and Uniform Verification:** OHSAA requires the signed form. **Bring it with you.** Turn it in when you pick up your team packet. To get one, a link is on **our website.**

**Team Pass List:** Please fill out the team pass list and **bring it the day of the meet.** This list will be your admittance to the meet. You are permitted 15 athletes, coaches, stats, bus drivers, etc for each girls team and each boys team. So if you are entering a girls and a boys team, you are given free admission for 30 people to represent your school. You can download the pass list form from **our website.**

**Bus Riders not on the Pass List:** See Admission below for general admission.

The **course** will be **available** to your athletes on Thursday, Oct 21 and Friday, Oct 22 from 9:00am until 7:00pm.

**On-line Entry Process:** Once again the District will be using Baum’s Page for entries. The entry window **closes precisely at 9:00 PM on Wednesday, October 20<sup>th</sup>!**

**IMPORTANT!!****Athletes arriving in cars:**

If your school will be bringing your athletes in cars (ie. not in a school bus or school van), your **Team Pass List must be submitted to Neal at his email address by Saturday, October 17, 2020**. He will confirm receipt with a reply email. Drivers should enter the facility at the spectator entrance. The driver should use the right-most lane for admissions. **Anyone in a car not listed on the form will be charged for admission**. There are no provisions for equipment to be dropped off close to the team camps area. There is no special parking area for this accommodation.

**Don't Bring Balls, Drones or Pets to the District Meet. These are not permitted by OHSAA regulations nor by Cedarville University policy!! BE SURE THAT PARENTS GET THIS INFORMATION.** These items will not be permitted anywhere within the complex.

**Admission, District** will be \$8.00 per person pre-sale for general admission. The price changes three hours before the start of the meet to the game-day price of \$10. Please advise all parents and interested spectators of this admission cost.

**Regional** will be \$10 pre-sale and \$12 game-day

**State** will be \$10 for students and \$13 for adults. No pre-sale discounts.

**Tickets:** Per OHSAA directive, tickets will only be available at [ohsaa.org/tickets](https://ohsaa.org/tickets) Tickets will only be available at the gate if you have internet access.

**Passes:** Per OHSAA directive, no passes will be accepted.

**Friendship CC Invitational** for college/HS/JH athletes hosted by Cedarville University will be Saturday, September 18 if you would like your team to get on the course. A link to information for this meet is on [our website](#).

**Team Packets** will be available in the Media Room which is beside the finish line.

**Roster Change Form:** Changes to your roster must be made at least 30 minutes before the start-time of the desired race. The Roster Change Form may be found on [our website](#). They will NOT be included in your team packets. **Bring it with you** and take it to FinishTiming's vehicle beside the finish line.

**Pre-Race Start:** Please be sure that non-participants are courteous to teams around them. These gatherings should not interfere with other teams as they prepare for their races. We are especially concerned for the areas near their starting box. Keeping these gatherings at least 50 meters away from the start line is suggested. As a reference the starter stands at 50 meters from the start.

**Race Start:** Non participants must be behind the posts for the start of each race.

**FinishTiming** will be timing the races and chips will be used. Results will be available online at [finishtiming.com](https://finishtiming.com) after the race results have been declared official.

**Timing Chips** (one per athlete) will be in a bag in your packets. After the race nobody will be in the corral to collect the chips. The coach will be responsible to see that the **bag of chips** is placed in the bin outside the Media Room (Where you picked up your packet). Your school will be charged for chips not returned.

**Corral:** The corral is for finishing athletes, medical personnel and officials. It will be off limits to coaches, parents, etc.

**Lightning:** In the event of lightning, athletes will be instructed to return to their busses and spectators to their vehicles.

**Concessions** will be available.

**Port-a-Pots:** The facility is only permitted to have port-a-pots available.

**Buses and Team Vans** will have special parking south of the spectators' parking. See the map on **our website**.

**Maps** of the area and of the course can be found on **our website**.

**Awards:** The Southwest District does not provide any individual awards at this level of competition. Since each race is for two districts, each race will have two champions and two runners-up for which trophies will be presented.

The Trophies for the 12:00 race will be presented after the 12:45 race. The Trophies for the 12:45 race will be presented after the 1:30 race. And so on.

<b>Race Times</b>		<b>Qualify to Troy</b>
12:00 P.M.	Division III Girls	Qualify: 7 teams; 28 individuals
12:45 P.M.	Division III Boys	Qualify: 8 teams; 32 individuals
1:30 P.M.	Division II Girls	Qualify; 7 teams; 28 individuals
2:15 P.M.	Division II Boys	Qualify: 7 teams; 28 individuals
3:00 P.M.	Division I Girls	Qualify: 7 teams; 28 individuals
3:45 P.M.	Division I Boys	Qualify; 8 teams; 32 individuals

If you have any questions not answered here or on **our website**, please contact us.  
Sincerely,

Neal Charske, Meet Manager  
4192 Braewick Circle  
Kettering OH 45440-1405  
email: av8or303@aol.com  
home phone: 937-293-7868  
cell phone: 937-609-7340

Charlie Gase, Asst Meet Manager  
895 Johnston Dr.  
Sidney, OH 45365  
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home phone: 937-492-7213  
website: www.swotfo.com/Troy/pages/dist.html

# 2021 OHSAA District Cross Country Tournament Online Entry Instructions

The purpose of this memo is to apprise you of the procedures in place for electronic entry and transfer of qualifier data and results for the 2021 OHSAA Cross Country tournament series. The following should help you to understand those procedures.

1. **1)** Please review and follow the **2021 Cross Country Tournament Regulations** posted on the OHSAA web site at <http://www.ohsaa.org/sports/cc/> except for the information covered in this memo.
2. **2)** The OHSAA requires electronic entry in lieu of a hard copy or fax of the Official OHSAA Cross Country Entry Form.
  1. a) **Athletic Directors will be required to submit a Tournament Entry form through their myOHSAA account.**
  2. b) **Rosters must be submitted online at [www.baumspage.com](http://www.baumspage.com) before 9 p.m. on Wednesday, October 20, 2021** or at a later time if established by the district athletic board.
3. **3)** The personnel of qualifying cross country teams from District Tournaments may be changed prior to the Regional Tournament as long as all rules regarding eligibility are followed. Substitutions may not be made for individual qualifiers.
4. **4) Complete team and individual results from the District Tournaments will be posted at <https://www.baumspage.com/cc/index.php>.**
  - a) Either the manager or the computer support person will need to login to their account b) Use **Managers | Cross Country »** | {select tournament} | click **Upload Files/Results** c) On the **Upload Table** (yellow section) | click **Click here to UPLOAD on the Regional Results Page | Select Division and Race** in the dropdown menu | browse to the **FlatHTML file** | click **Upload File** d) Call **Gary Baumgartner: 513-594-6154** or **Terry Young: 740-517-0195** if you need help.
5. **5)** All qualifier data to the next tournament **will be transmitted electronically** to the Tournament Manager's designee. **There is no need to type or manually enter any data!**
  1. a) Use the **Export Advancers Option** in Hy-Tek and attach to an email.
    - i) Please e-mail as soon as possible after the tournament is completed.
  2. b) **There is no need to mail or deliver printed results to the Regional or State Tournament manager!**
  3. c) Tournament Managers at both levels should review the data posted on the web to make sure that all qualifiers are listed in the proper place.

Please direct any questions to me at the office or to Gary Baumgartner at [gb@baumspage.com](mailto:gb@baumspage.com) or 513- 594-6154 or Terry Young [terry@baumspage.com](mailto:terry@baumspage.com) or 740-517-0195. Mr. Baumgartner has made available a "Help Page" on his web site at [www.baumspage.com/cc/help](http://www.baumspage.com/cc/help) for additional information.

**Entry Window closes precisely at 9:00 PM  
on Wednesday, October 20<sup>th</sup>!**